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Site Address	Your Street, A
Precise Location	Ground floor

Start Date	1 st September	End Date	2 nd September
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BRIEF DESCRIPTION OF THE WORKS

Using a disc cutter

SEQUENCE OF OPERATIONS:

Working area to be cleared of trip hazards
 Other people to be advised to clear area
 Items/materials to be cut are to be secured
 Cutter to be checked for good condition
 Material to be cut using best practice

EQUIPMENT AND PROCEDURES:

Plant/Tools needed	Disc cutter
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PPE required <i>Delete and/or add as appropriate:</i>	Safety footwear Eye protection Gloves Hearing protection
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Materials to be used	N/A
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Operatives required	Any
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Specific Training needed – give details	Abrasive Wheel
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Permits to Work needed <i>Delete and/or add as appropriate:</i>	N/A
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Machinery Shutdown and Lock-Off Procedures	N/A
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Is Electricity needed	240v used via	
Mobile Phone use – any Restricted Areas	No	
Means of protection to other people <i>Delete and/or add as appropriate:</i>	Area to be cle	
Site Access and Egress	Via main entra	
Access to Works Area	Pedestrian ac	ehicles
Means of Access to Height <i>Delete and/or add as appropriate:</i>	N/A	
Fall Prevention Measures	N/A	
COSHH Assessment Carried Out	N/A	
Suitable Welfare Arrangements – give details	Site office	
Traffic Management in Place	N/A	
First Aid Cover – give details	See site office	
Accident Procedures – give details	See site office	
Overhead Power Cables – are goalposts in place	N/A	

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Noise Issues	Hearing protection	
Dust Control	Water to be used	
Vibration Control	N/A	
Fire Plan in Place	See site office	
Site Contact Details including Emergency Numbers Etc	See site office	

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