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Site Address	Your Street, A
Precise Location	Front of main

Start Date	1 st September	End Date	2 nd September
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BRIEF DESCRIPTION OF THE WORKS

Using a cement mixer

SEQUENCE OF OPERATIONS:

Mixer to be positioned as close to working area as reasonably practicable. Operatives to ensure that the position does not obstruct access or manoeuvring room. Power cable to be positioned so as not to

EQUIPMENT AND PROCEDURES:

Plant/Tools needed	Cement mixer Extension lead
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PPE required <i>Delete and/or add as appropriate:</i>	Hi Vis jacket Rigger gloves Safety footwear Eye protection Dust masks
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Materials to be used	Sand, cement
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Operatives required	Labourers
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Specific Training needed – give details	Manual handling
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Permits to Work needed <i>Delete and/or add as appropriate:</i>	N/A
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Machinery Shutdown and Lock-Off Procedures	N/A
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Is Electricity needed	110 or 240v. If used at source
Mobile Phone use – any Restricted Areas	No
Means of protection to other people <i>Delete and/or add as appropriate:</i>	N/A
Site Access and Egress	Via main entrance
Access to Works Area	Pedestrian access to vehicles
Means of Access to Height <i>Delete and/or add as appropriate:</i>	N/A
Fall Prevention Measures	N/A
COSHH Assessment Carried Out	N/A
Suitable Welfare Arrangements – give details	Site office
Traffic Management in Place	Yes
First Aid Cover – give details	See site office
Accident Procedures – give details	See site office
Overhead Power Cables – are goalposts in place	N/A

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Noise Issues	N/A	
Dust Control	Labourers to t	
Vibration Control	N/A	
Fire Plan in Place	See site office	
Site Contact Details including Emergency Numbers Etc	See site office	

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