

S

**1. Introduction**

1.1 The overall responsibility for health and safety lies with the <<Proprietor/Partners>>. It will be the responsibility of the <<Proprietor/Partners>> to keep all employees advised as to their responsibilities in respect of health and safety matters. [The Proprietor has responsibility for Health and Safety] OR [The Partners jointly have responsibility for Health and Safety].

A

1.2 The <<Proprietor/Company/Business Name>> ("the Business") recognises its responsibilities under the Health and Safety at Work etc Act 1974 and its responsibility to:

- 1.2.1 provide and maintain a safe and healthy place of work for themselves and anyone else who may be affected by their work
- 1.2.2 provide information, instruction, training and supervision - if appropriate
- 1.2.3 provide and maintain safe systems of work
- 1.2.4 ensure safe working conditions in all places of work
- 1.2.5 work to prevent or reduce the risk of work-related ill health to themselves and anyone else who may be affected by their work

M

**2. General Health and Safety**

2.1 The <<Proprietor/Business>> are also committed to the requirements of the Health and Safety at Work Regulations 1999 and other Regulations such as the Construction (Design and Management) Regulations 2015, the Provision and Use of Work Equipment Regulations 1998 and the Work at Height Regulations 2005.

P

2.2 The <<Proprietor/Business>> are committed to achieving higher standards of health and safety performance and continuous improvement in the health and safety culture of those who work for the <<Proprietor/Business>>.

2.3 The <<Proprietor/Business>> will ensure that suitable risk assessments of all work activities are carried out regularly, in order to identify hazards and prevent or reduce the risk of injury, disease and dangerous occurrences arising from work activities, particularly those important where work is carried out above ground level.

L

2.4 The <<Proprietor/Business>> recognise that the talent and energy of the men, women and children who work for it are its most valuable assets. The <<Proprietor/Business>> is fully committed to providing safe and healthy working conditions for all of its employees whether

E

S

A

M

P

L

E

directly employed  
committed to ensure  
affect the health and

employed. The Business is also  
by the Business does not adversely  
es or members of the public.

2.5 The <<Proprietor/P  
in health and safe  
therefore encourag  
hazards and rep  
unsatisfactory.

ss will strive to achieve excellence  
and other interested parties are  
the Management to identify any  
ch may appear dangerous or

2.6 The Business will,  
satisfactory financi  
objectives and that  
control, monitoring a

racticable, ensure that it provides  
support needed to meet these  
hich ensure the effective planning,  
es and arrangements.

2.7 Copies of this polic  
interested parties.

all Business employees and other

**3. Duties of the Business**

3.1 To comply with the  
relevant legislation,  
Notes, and recom  
Officers during visits

Work etc Act 1974 and all other  
th and Safety Executive Guidance  
ectors and Environmental Health

3.2 To ensure that requ  
2005 and other rel  
any Local Authority

ulatory Reform (Fire Safety) Order  
s are met and to co-operate with  
mmendations.

3.3 To ensure the prov  
especially in relation

of safe plant and systems of work  
s.

3.4 Ensuring the cont  
transportation of ma

in handling, storage and the  
stances.

3.5 To ensure that Risk  
and providing meth

d out as necessary and preparing  
d.

3.6 The identification a  
and supervision to  
persons.

he information, instruction, training  
safety of employees and all other

3.7 To ensure the p  
necessary.

Protective Equipment (PPE) as

3.8 To encourage dis  
organisation.

tters both in and outside our

3.9 To permit safety re  
regulations as the S

mployees in accordance with such  
scribed.

3.10 To ensure the provi  
First Aiders/Appoi  
provisions.

ilities and to provide adequate  
ired by the relevant statutory

3.11 To ensure that Bus  
person or adjacent

t cause injury or damage to any

3.12 To ensure proper  
Diseases and Dang

y with the Reporting of Injuries,  
ations 2013, are in place.

3.13 To ensure, as far as

that it will not allow its employees,

S

A

M

P

L

E

subcontractors and  
under the influence

carry out work or operations whilst  
substances (drugs).

3.14 To ensure that all  
statutory obligations

(where relevant) comply with relevant

4. **Proprietor's/Partners' Du**

4.1 The <<Proprietor/P  
health, safety and  
safety and health  
operations, they will

Business take ultimate responsibility for  
Business. In order to protect the  
others affected by the Business'

4.1.1 Abide by the  
working on a

2015 at all times whether they are  
project.

4.1.2 Ensure they

their duties under CDM 2015.

4.1.3 Take reason  
risks associa  
precautions

themselves with the hazards and  
the Company/Business and with the  
to eliminate or control those risks.

4.1.4 Ensure tha  
sufficient inf  
their duties  
facilities are

(appropriate) and others receive  
advice so that they can carry out  
y. Ensure adequate funds and  
e.

4.1.5 Ensure a re  
is promoted  
Business.

Health and Safety Policy and ensure it  
others working on behalf of the

4.1.6 Ensure that  
and support

(appropriate) are adequately trained  
Health and safety duties effectively.

4.1.7 Ensure the s  
action to ren

the Business is monitored and take  
encies.

4.1.8 Before entr  
account thei  
suitable Risk

ees or sub-contractors, take into  
health and safety and ensure that  
d out on any hazardous activity.

4.1.9 Have person  
Safety at Wo  
Codes of Pra

specific requirements of the Health and  
Associated Regulations and Approved

4.1.10 Ensure tha  
(appropriate)

is provided to employees (if  
even on its use

4.1.11 Ensure that  
workplaces  
are made.

made for welfare facilities at all  
that adequate first aid provisions

4.1.12 Set persona  
wearing app

and safety awareness at all times by  
erving good practice/SSOW.

This policy will be reviewe  
work practices or the intro

there is a change in circumstances, in

**Name:** <

**Position:** <

>> Proprietor/ Partners>>

**Date:** <

**Signature:**