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New or Expectant Mother Workplace Risk Assessment Form

Assessor	John Smith
Job	Office Manager

Name of new or expectant mother	Mary Jane	Expected confinement date/ date of birth /date of return to work
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Hz No.	Manual handling -Are any loads	Details
M1	Heavy	General individual item weight is less than 1Kg. Full boxes can exceed 50Kg
M2	Bulky or unwieldy	Widgets are small and easy to handle
M3	Difficult to grasp/hold	Slippery when oiled
M4	Unstable/unpredictable	NA
M5	Harmful – hot/sharp	NA
M6	Is bending/twisting/stooping or stretching required	No
M7	Is there repetitive handling? Is handling driven by a process i.e. conveyor belt?	Yes. Operative works as part of team of packers taking widgets from a passing belt
M8	Is there sufficient time to rest between cycles	No. See above

RA Ref No:

Initial Assessment Date	Trimester Review Dates	
11 <sup>th</sup> April 2012	12July	1 October

Mother's job/role	Widget packer
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Existing controls	Further controls / action
Operative do not need to lift full boxes. Boxes loaded at level for forklift to move	NA
Small items	NA
None	Operatives to given gloves with grips on fingertips
None	Na
None	Na

Hz No.	Working environment	Details
M9	Are there extremes of temperature or hot/cold/humid conditions	No
M10	Are there any smells/odours	No
M11	Are there any chemicals or hazardous (particularly tetrogenic) substances	Widgets are coated in oil.
M12	Is the work area ie desk/bench suitable – can it be altered if needed	No
M13	Constraints on posture – ie room to stand, stretch or move about	No constraints
M14	Is there a rest area away from the work bench/desk	No, all rest breaks are taken at the bench

Hz No.	Sundries	Details
M15	Hours of work Is it shift work – days/evenings/nights	General individual item weight is less than 1Kg. Full boxes can exceed 50Kg
M16	Morning sickness	
M17	Loss of balance	
M18		

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Existing controls	Further controls / action
Na	Na
Na	
OSHH assessment done. Non latex gloves supplied	
Na	
operative has swivel chair	

Existing controls	Further controls / action
no need to lift full boxes. Boxes loaded at level for forklift to move	NA
	NA
one	Operatives to given gloves with grips on fingertips