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Assessment Carried out by:

Department/Location:

Manager's Name:

Assessment:

Document Printed:

26 April 2016

| HAZARD | CONSEQUENCES | RISK | WHAT BE ED | CONTROLS | FURTHER ACTION |
|---|--|------|---------------|---|---------------------------------------|
| • Wet slippery floors | • Slips and trips – injuries | H | | <ul style="list-style-type: none"> • Ensure spills are cleared up ASAP • Put up a wet floor sign • All wet floors to be clearly marked • All spillages & food debris must be cleared up | • |
| • Cracked tiles | • Slips and trips – injuries | H | | <ul style="list-style-type: none"> • Ensure that floors are well maintained • Any damaged area must be reported and blocked off | • |
| • Obstructions / Objects | • Slips and trips – injuries | H | | <ul style="list-style-type: none"> • Ensure that deliveries are put into storage space or in a safe space • Any damaged area must be reported and blocked off | • |
| • Personal Belongings | • Slips and trips – injuries | H | | <ul style="list-style-type: none"> • Use allocated storage area for personal belongings | • |
| • << Identify hazard e.g.uneven surface,rug>> | • << Identify consequence of hazard.>> | H | no migh > | • << Identify current controls in place.>> | • <<Identify further action needed.>> |

Additional notes:

<<Insert additional notes, action points and suggestions.>>

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| Initiated by: | |
| Signature: | |
| Date : | |

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