# <<Co

# ne>> nt Policy

#### 1. Introduction

The Personal Protective E a duty on employers to personal (PPE) and instruct their edefined as "all equipment (which is intended to be wagainst one or more risks to

#### 2. Aims of the policy

This Personal Protective E required for ensuring that F

# 3. The Policy

- 3.1 The <<Directors
  Company") affirn
  hierarchy of con
  exposure to work
- 3.2 PPE will be prov request or after a
- 3.3 This policy applie others who may against.
- 3.4 The Company sk in good repair. < responsible for o
- 3.5 Items of PPE received
  Policy:
  - 3.5.1 Control of N
  - 3.5.2 Control of As
  - 3.5.3 Control of St
  - 3.5.4 Control of Le
- 3.6 This policy does

#### 4. Employee duty

- 4.1 All employees had not place ther
- 4.2 All employees a observing any printroduced with the
- 4.3 Employees will:

ations 1992 (as amended) impose in personal protective equipment t use and storage of it. PPE is ng protection against the weather) at work and which protects him

implement the correct procedures line with the Regulations.

mpany/Business Name>> ("the alth and Safety Executive's (HSE) used as the last resort to reduce he staff are exposed.

e of charge to all employees upon

s, children on work experience and that the PPE is in place to protect

s maintained in working order and company/job role and name>> is ce and stock levels.

g Regulations are included in this

2006;

2:

Health 2002;

h helmets.

sonable steps to ensure that they health and safety risk.

p-operate with the Company by that can be from time to time safety of staff and visitors.

1



- inspe
- immediatethe is
- not r

PE in the circumstances where a ntified by the Company and in turer's instructions;

daily before use;

ge or defects to the equipment to replacement;

PE provided.

## 5. Assessment, issuing and

- 5.1 The <<insert the for assessing the
- 5.2 So far as is reas are involved in comfort.
- 5.3 PPE will be selected to 5.3 comfort level and
- 5.4 Where more tha the Company wil
- 5.5 When it is neces that it is provided
- 5.6 The Company v confirmed applic significant chang
- 5.7 The issue of PPE
- 5.8 An individual PF request.
- 5.9 Any time an add needs to be sign

b role and name>> is responsible of, any PPE that is to be issued.

Company will ensure that the staff sss to ensure maximum personal

r its intended use, effectiveness,

quired to be worn by employees, e compatible.

nygienic, the Company will ensure r her sole use.

sessments are reviewed for their ry 12 months and when there is

ng a PPE Issue Record Sheet.

will be created for any staff upon

sued, a PPE Issue Record Sheet ving this item.

#### 6. Storage of PPE

- 6.1 <<insert the name maintaining the s
- 6.2 All PPE is stored the name of the
- 6.3 The Company w kept in an effici items.

# le and name>> is responsible for nent.

on of storage>> and only <<insert access the PPE and issue it.

age facilities so that PPE can be contaminate employees' personal

#### 7. Damage to equipment

Any damage to PPE needs to <<insert job role and na damaged PPE.

as practicably possible by the user rrange for the replacement of the

## 8. Training

- 8.1 <<insert job role receive training of which it is req appropriate, to e instructions.
- 8.2 <<insert job role training received
- 8.3 <<insert job role are displayed in

#### 9. Data Protection

The Company will ensur about their health, collecte the Company's Data Prote

This policy has been approved

Name: <<Insert

Position: <<Insert

Date: <<Date>

Signature:

onsible for ensuring that all staff sued to them and the instances in include demonstrations, where ed according to the manufacturer's

sible for keeping a record of PPE

ible for ensuring that safety signs must be worn at all times.

sonal data, including information nts is handled in accordance with

ırces Manager>>