

S A M P L

Risk Assessment Form: Floors

Assessment Carried out by:		Assessment:	
Department/Location:		Document Printed:	26 April 2016
Manager's Name:			

HAZARD	CONSEQUENCES	RISK	WHAT BE ED	CONTROLS	FURTHER ACTION
• Wet slippery floors	• Slips and trips – injuries	H		<ul style="list-style-type: none"> • Ensure spills are cleared up ASAP • Put up a wet floor sign • All wet floors to be clearly marked • All spillages & food debris must be cleared up 	•
• Cracked tiles	• Slips and trips – injuries	H		<ul style="list-style-type: none"> • Ensure that floors are well maintained • Any damaged area must be reported and blocked off 	•
• Obstructions / Objects	• Slips and trips – injuries	H		<ul style="list-style-type: none"> • Ensure that deliveries are put into storage space or in a safe space • Any damaged area must be reported and blocked off 	•
• Personal Belongings	• Slips and trips – injuries	H		<ul style="list-style-type: none"> • Use allocated storage area for personal belongings 	•
• << Identify hazard e.g.uneven surface,rug>>	• << Identify consequence of hazard.>>	H	no migh >	• << Identify current controls in place.>>	• <<Identify further action needed.>>

Additional notes:

<<Insert additional notes, action points and suggestions.>>

Initiated by:	
Signature:	
Date :	

by:	
re:	

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