

< Customer Feedback Record

Record Received by:		Record Received:	
Duty Holder Name:		Document Downloaded:	19 October 2010

CUSTOMER COMPLAINT

Complainant's Name:	Complainant's
	<Town>
	Telephone:
	<Post Code>

Details of complaint:	
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Product made on site?	Yes	Prod
		Supp

Action taken:		Date:	
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Follow up information: Attach copies of all records relating to complaint (delivery notes, temp. Checks etc) and correspondence	
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Initiated by:	
Signature:	
Date:	