

[Print on reverse side of the document]

To: The Directors
<<Company Name>> Limited
<<Registered Office Address>>

<<Date>>

Dear Sirs,

We hereby resign our office as auditors of <<Company Name>> Limited with immediate effect.

[We confirm, in accordance with section 519 of the Companies Act 2006, that there are no circumstances connected with our ceasing to hold office which we consider should be brought to the attention of the members or creditors of the Company.]

OR

[In accordance with section 519 of the Companies Act 2006, the circumstances to be brought to the attention of the members of the Company and which we consider should be brought to the attention of the creditors of the Company are as follows: <<State circumstances>>]

We confirm that there are no amounts due to the Company in respect of unpaid fees or on any other account.

We hereby authorise and request <<Name of Director>> to deliver this notice of resignation to the Registrar of Companies.

Yours faithfully

For and on behalf of <<Name of Firm>>