1. **Purpose**

- <<Company Name 1.1 responsible corpora
- 1.2 Through its busines the human rights an
- 1.3 Further the Compa whose work contri employees and age
- 1.4 The Company is a essential that all adhere to this policy
- 1.5 This policy is nonshould be considered

2. **Human Rights**

- 2.1 The Company is ve inhuman or degrad freedom of thought,
- 2.2 The Company will e entitled to their hum Rights and the Hum
- 2.3 The Company will company or organis or who breach the activities.

3. Workers' Rights

- 3.1 The Company is
- sexual orientation, pregnancy. All wor
- 3.3 No worker should b
- Workers should be engagement from the wage that they rece work and any lega

committed to the practice of

ny seeks to protect and promote s employees and agents.

tecting the rights of all of those f the Company, including those mpany.

ating bribery and corruption. It is associated with the Company or receiving bribes of any form.

ects of the Company's business

use of slavery in all forms; cruel, any attempt to control or reduce

ovees, agents and contractors are e Universal Declaration of Human

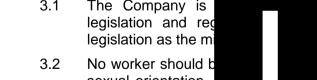
ess arrangement with any person, ld the human rights of its workers e affected by the organisation's

g with all relevant employment regards such regulations and commended standard.

on the basis of age, gender, race, er reassignment, marital status or equally. Workers with the same equal pay for equal work.

or forming a staff association or ny detriment as a result of joining,

conditions of their employment or brkers must be made aware of the be paid, the hours that they must heir protection and any overtime



experience and qua

trade union, nor sh or failing to join, any

3.4

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provisions. Workers maternity / paternity a minimum.

3.5 The Company does form, or bullying in a

d such annual leave, sick leave, ave as is granted by legislation as

al punishment, harassment in any

4. Environmental Issues

- 4.1 The Company is activities to a minim help achieve this a <<e.g. relevant office
- 4.2 As an absolute min environmental laws

the environmental impact of its an Environmental Policy in order nmental Policy are available from

ensure that it meets all applicable it may be operating.

5. Conflicts of Interest

- 5.1 The Company holds those with whom it of interest potential partners.
- 5.2 In order to help presideveloped a Corpo guidelines concern minimising the po associated with bri and Gifts Policy are
- 5.3 All officers, employ act honestly and wit

uccess the trust and confidence of uppliers and employees. Conflicts onship of the Company with its

se relationships the Company has s Policy, which provide rules and officers and employees aimed at interest and at avoiding risks pies of the Corporate Hospitality evant officer or URL >>.

of the Company are expected to

6. Information and Confider

- 6.1 Information received not be used for any that for which it was
- 6.2 The Company will properties of the Company will be properties of t

7. [Shareholders and Invest

The Company, its officers, that no act or omission whi deliberately, negligently or investors in the Company of

ors or agents of the Company will to be used for any purpose beyond

ta collected in accordance with its

ntatives are committed to ensuring and which would have the effect of e shareholders, creditors or other

8. Suppliers and Partners

8.1 The Company experiments similar ethical and r

tners to work towards and uphold

8.2 The Company will before entering into to request informati goods supplied.

8.3 The Company rese arrangement with contravention of the

9. Bribery and Corruption

- 9.1 The Company is full making of facilitation
- 9.2 Employees and an agents, subsidiaries receive any type of
- 9.3 All employees are e within the Compan from <<e.g. relevan
- 9.4 In the event that a Company will proce Protection Policy. D disclosed to, individually bribery.
- 9.5 Should any employ issuing gifts and ho available from <<e.
- 9.6 The Company use principles on briber Secretary of State in
- 9.7 If an employee or bribe, he/she will disciplinary action.
- 9.8 Anyone found guilt remedial costs such

This policy has been approved

Name: <<Insert

Position: <<Insert

Date: <<Date>

Signature:

record of potential new suppliers r, the Company reserves the right ing the production and sources of

aw from any agreement or other who is found to have acted in thical Policy.

o any acts of bribery and to the the bribery Act 2010.

ated with the Company such as are not permitted to either offer or ayment.

suspicion of corruption or bribery e Whistleblowing Policy available

spected instances of bribery, the lected in accordance with its Data d securely and accessed by, and ses of dealing with the report of

n be in doubt when receiving or er to the Gift and Hospitality Policy

ours to implement the guidance published, from time to time, by n 9 of the Bribery Act 2010.

and guilty of giving or receiving a liable and may be subject to

sponsible for bearing any related expenses.

ırces Manager>>

