

<<INSERT COMPANY NAME  
OFFICE>>

Companies House  
Crown Way  
Cardiff  
CF14 3UZ

<<INSERT DATE>>

Dear Sir / Madam,

<<COMPANY NAME IN FULL  
Registration number <<COMP

We enclose a copy of the follo  
the above company of its own

- (i) Form SH02 Not  
or re-conversion

The Special Resolution has pr

Yours faithfully,

Signed

<< Company Secretary Name

Company Secretary

<sup>1</sup> Form SH02 must be filed with Com

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