

<<INSERT COMPANY NAME  
OFFICE>>

Companies House  
Crown Way  
Cardiff  
CF14 3UZ

<<INSERT DATE>>

Dear Sir / Madam,

In relation to the purchase of s  
FULL>>, registration number <  
instructed that a copy of the S  
of the Directors' Statement wit

REGISTRATION AND REGISTERED

<COMPANY NAME IN  
>, the Board of Directors has  
with you together with a copy  
exed.

Thank you for your attention in

Yours faithfully,

Signed

<< Company Secretary Name

Company Secretary

S

A

M

P

L

E