

FINAL DELIVERABLES ACCEPTANCE FORM

1. Client Details

<<Name of Client>> a company registered in <<Country of Registration>> under number <<Company Registration Number>> whose registered office is at <<Registered office>> ("the Client")

2. Contractor Details

<<Name of Contractor>> a company registered in <<Country of Registration>> under number <<Company Registration Number>> whose registered office is at <<Registered office>> ("the Contractor")

3. Order Details

Order / Specification Date: <<Date>>

Order / Project Number: <<Number>>

Project Start Date: << >>

Project Completion Date: << >>

This form details all project deliverables that have been completed by us on your website and serves as notice that the project is now complete. Below we have included a description of the deliverables completed [that is attached <<e.g. on CD Rom>>] OR [that is available at <<URL>>] OR [that is now online using your chosen hosting service].

1. Deliverables Description:

<<Describe Relevant Project Deliverables>>

Milestone Number and Date	Milestone Description	Acceptance Date and Customer Initial
<< >> << >>	<< >>	<< >> << >>
<< >> << >>	<< >>	<< >> << >>
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Final Milestone: <<Date>>	<< >>	<< >>

2. Acceptance of Deliverables

I certify that I have received the Deliverables in complete and final form from the Contractor and that they have been demonstrated, delivered or otherwise completed to my satisfaction.

SIGNED by

<<Name and Title of person signing>>
for and on behalf of <<Client>>

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