# WEB... ...ORM

1.  **Client Details**

    <<Name of Client>> a c... ...<Country of Registration>> under number <<Company Re... ...whose registered office is at <<Registered office>> ("yo...

2.  **Contractor Details**

    <<Name of Contractor>> a... ...<Country of Registration>> under number <<Company Re... ...whose registered office is at <<Registered office>> ("us...

3.  **Order Details**

    Order Date: << >>

    Please fill in all sections ... ...s much detail as possible where required. This will enable ... ...d Website Work Proposal for your perusal and acceptance pri... ...n your project.

1.  Domain name: do you alrea... ...e?

    Yes ☐ No ☐

    a)   If yes, please specif...

         << >>

    b)   If no, do you intend ... ...r do you wish us to register one on your behalf?

         Secure Myself ☐ C...

    c)   If you wish us to s... ...e, please indicate your top three choices for domain... ...ked us to register a domain name for you, you will b... ...st, second or third choice is not available.

         Domain 1: << >>

         Domain 2: << >>

         Domain 3: << >>

2.  What is the purpose of you...

    Personal

    Small Business Brochure
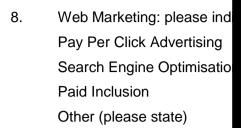
    E-Commerce (Goods)

    E-Commerce (Services)

Encyclopaedic Information

Business Information

Social Networking

Other (please state)

3. How large do you wish you

Small (1-4 Pages) ☐

Medium (5-10 Pages) ☐

Large (11-20 Pages) ☐

X-Large (20+ Pages) ☐

4. Graphic Content: will you b                          ent?

Yes (All) ☐ Yes (Some) ☐

Please provide more detai                          some material or none, describe what you would like us to s

<<  >>

5. Text Content: will you be p

Yes (All) ☐ Yes (Some) ☐

Please provide more detai                          some material or none, describe what you would like us to s

<<  >>

6. Visitor and Customer Faci                          ou would like your site to include any of the following:

Forums ☐

Chat ☐

Newsletter ☐

Search Facilities ☐

7. Hosting: do you already ha                          anged?

Yes ☐ No ☐

a) If yes, you will be re                          at a later time when we are ready to upload your site (                          r for testing purposes).

b) If no, do you inter                          urself or do you wish to use our hosting facilities?

Setup Myself ☐ Co

8.   Web Marketing: please ind                        g services you require

     Pay Per Click Advertising

     Search Engine Optimisatio

     Paid Inclusion

     Other (please state)


9.   When would you like your s                  ne?  (Note that we cannot provide
     an accurate completion tim                 n fully planned)

     <<  >>


10.  Will you require post-comp                   ating from us?

     Yes ☐ No ☐

     a)   If yes, approximatel                   require such work?

          Weekly

          Monthly

          Quarterly

          Yearly

          Other (please state)


11.  Further information: If ther                 ou wish to provide, please do so
     below.  For example: if yo                   nces for certain design themes or
     require your site to use sp                  se use this space to set out your
     requirements.

     <<  >>


SIGNED by

<<Name and Title of person signin
for and on behalf of <<Client's Nar