#### <u>Introduction</u>

Lone workers spend some or all of thei an isolated location, be at a client's or of outside normal office hours. In any case increased risk to the health and safety of that helps to ensure that it succeeds in

- Under the terms of the Health a the health and safety of its emp
- The Management of Health and Company to assess the degree

## Aims of the Policy

- To ensure the safety of lone wo colleagues or supervisors; and
- To ensure that the Company company company

### **Risk Assessments**

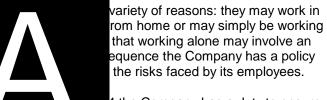
The Company will carry out risk assess undertaken alone with particular regard

- Risk of Violence (particularly w
- Equipment (must be suitable at
- Location;
- Materials (all materials used by
- Proximity to Help.

#### **Procedures**

All lone workers should adhere to the fo

- Avoid unnecessary out of hours
- Notify <<individual/title>> if you
- Familiarise yourself with your lo an emergency.
- Where possible ensure that you all times.
- Do not allow unexpected visitor
- Familiarise yourself with the ala
- Ensure that you leave your con
- Make sure that people at home
- In the event that you feel unwe
- Under no circumstances should



4 the Company has a duty to ensure bly practical.

s 1999 place a duty on the

duties in the absence of any

bligations.

hat are (or are likely to be)

ling with the public);

on);

son); and

rking alone:

de normal hours.

es and escape routes in the event of

and exits and keep them locked at

ient identification.

ıl/title>>.

ents.

d if necessary call 999.

lowing activities: <<insert details>>.

# **Control Measures**

- Checks of employees located v <<number of hours>>.
- Employees working elsewhere beginning and end of each day provided with a first aid kit that
- All Lone workers will be provide they keep charged and switche
- In the event of an emergency to phone numbers>>.
- All lone workers must comply f received from the Company. Fa

r property will be made every

s must call in every [3 hours] [at the urs. Such Employees will also be adequately stocked.

ne Company which they must ensure

II be as follows: <<insert names and

any complementary instructions te a disciplinary offence.

A

This policy has been approved &

Name: <<Insert F

**Position:** <<Insert P

Date: <<Date>>

Signature:

ces Manager>>