

Maintenance and Testing

Guidance Notes

Equipment	Period	Notes
Fire-detection and fire-warning systems including self-contained smoke alarms and manually operated devices.	Weekly	Check all systems for state of repair and operation or replace defective units
	Annually	Check and test of system by competent service engineer
Emergency lighting including self-contained units and torches	Weekly	Check self contained smoke alarms and change batteries
	Monthly	Check and test of system by competent service engineer
	Annually	Check and test of systems and units by competent service engineer
Fire-fighting equipment including hose- reels	Weekly	Check and replace batteries as required or replace any defective unit
	Annually	Check and test of systems, units and torches for state of repair and apparent function
Fire-fighting equipment including hose- reels	Weekly	Check and test of systems and units by competent service engineer
	Annually	Check and test of systems and units by competent service engineer