

Disability Access

Building Management

Name of Premises:	
Address:	
Description:	

Document Downloaded:	
Author Name:	
Editor:	

DAA Ref.	Issue	Technical Tips
17.1	Are external routes kept clear and free from obstructions, including surface water, snow and ice	Is a maintenance program in place and are additional resources available in an emergency
17.2	Is the use of disabled car parking places by disabled persons only enforced	
17.3	Are doors and ironmongery maintained and inspected on a regular basis	
17.4	Is horizontal circulation impeded by planters and obstructions	
17.5	Is there a build up of surplus items in WC's for example (unofficial storage areas)	
17.6	Is there a regular maintenance and inspection program	Should cover floor slip hazards
17.7	Consider general way finding signs	<ul style="list-style-type: none"> • Up to date • Complimentary • In place and
17.8	Consider lighting	Is blown lighting swift

and Observations	Action Required	Action Completed	Completion Date

SAMPLE

17.9	Consider acoustics	1. Are induction regularly checked 2. Are air conditioning and heating units maintained
17.10	Consider means of escape	Exit routes should be checked to ensure there are no restrictions. Alarm including those in WC regularly checked. Is there an escape strategy for visitors? Regular fire drills should be conducted and deficiencies acted upon.
17.11	Is there an access action plan to review and agree an implementation timetable to these recommendations	
17.12		
17.13		
17.14		

Duty Holder Name:	
Signature:	
Date:	

me:	
-----	--