

S A M P L E

Disability Access Audit	>> - Entrances
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Name of Premises:	
Address:	
Description:	

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DAA Ref.	Issue	Technical Tips
4.1	Is the main entrance easy to find and clearly distinguishable from the facade	Consider the door be contrasting colour or facade panels
4.2	Is the door opening wide enough	1000mm for new doors of 775mm for existing
4.3	Is there a level threshold	Avoid steps, if unavoidable temporary ramp be used
4.4	Can people on each side of the door see each other in a standing or seating position	Vision zone through the door between a height of 800mm and 1500mm
4.5	Is there adequate space along the leading edge for wheel chair users to open the door whilst seated	300mm between the door and a barrier i.e. a wall
4.6	Are door handles at the right height and easy to use	Door handles should be around 1000mm from the floor. Grab bar type with large grip is the best design
4.7	Is the door easy to open	Force required to operate the leading edge should not be more than 20 Newton's

Findings and Observations	Action Required	Action Completed	Completion Date

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4.8	Is the entry phone or security system at the right height and detailed to allow use by people with sensory or mobility impairments	The Ideal height for a phone/security system is 750 and 100mm. It should be clearly marked with large display and call system. If person is having difficulty				
4.9	Are glazed entrance doors clearly marked for safety and visibility	Consider a company to provide a colour band on each door				
4.10	For automatic doors 1. Do they remain open long enough 2. Are both visual and tactile information and warnings provided	Is there sufficient space for a wheel chair to manoeuvre through an automatic door				
4.11	Do Revolving doors have a non revolving door option	Revolving doors should not be locked and in service				
4.12	Is there a weather mat of firm texture and flush with the floor	Avoid raised surrounds and matting which may trip or impede aid				
4.13						
4.14						
4.15						

Duty Holder Name:		me:	
Signature:			
Date:			