

S

A

M

P

L

E

[Insert Company Logo]

Trade Credit Application

Invoice Address:

<Town>
Contact Name:
E-Mail address:

Company Name:
Business:
Industry: --Select--

Company Age (No. of Years):
Registered Office:

Registration No:
VAT Registration No:

Sole Trader/Partner 1/Director 1
Full Name:
Home Address:

<Town>

Partner 2/Director 2
Full Name:
Home Address:

<Post Code>

Bank Reference
Institution Name: Company Name:
Contact Name: Company Name:
Address: Address:

<Town> <Post Code> <Town> <Post Code>
Telephone No: Telephone No:
Duration of Relationship: A/C Open Since:
Credit Limit: Credit Limit:

Trade Reference 2
Company Name:
Contact Name:
Address:

<Town> <Post Code>
Telephone No:
A/C Open Since:
Credit Limit:

Expected Monthly Sales: £

Amount of Credit Required: £

Agreement to trade
1. I have read and understood the Company's terms and agree to abide by them
2. I am aware that the Company must be notified of any queries as follows:
 • Invoice queries or Product queries – within <<10>> days of receipt
 • Faulty products – within <<10>> days from date of invoice
3. I confirm acceptance of the Company's terms
4. I give my consent to a credit search being carried out on my company at any future date. I understand this search may be disclosed to subsequent enquirers.
(To be signed by an officer of the company)
Signed:
Date:
Credit Limit: £ Authorised by:

Conditions of Sale
I agree to the Supply of Goods and Service and agree to the following terms and conditions:
Queries or queries as follows:
 • Invoice queries or Product queries – within <<10>> days of receipt
 • Faulty products – within <<10>> days from date of invoice
I confirm acceptance of the Company's terms and conditions as a partner or director of this organisation both now & at any future date. I understand this search may be disclosed to subsequent enquirers.
(To be signed by an officer of the company)
Signed:
Date:
Use:
Customer Advised: