[Print on Lar



<<Tenant's name >> <<Tenant's address>>

<<Address>>

<<Postcode>>

<<Date>>

Dear <<Tenant Name>>

Your Lease dated <<date>> of <

I am writing in relation to your Leas

Due to circumstances beyond the the landlord is required to close the the Building or your premises with

For further information about the in-<<insert details of government, lo I/we have any further information I

I/we are closing the Building as this << >> of the Lease to comply occupation of them.

Please sign and return one copy of

Yours sincerely,

[For and on behalf of the] Landlord

.....

I confirm the tenant's receipt of this

Signed _____

[For and on behalf of the] Tenant

.....

ert Address]

A

property.

amely <<explain circumstances>>, that you will not be able to access <<date>>.

the likely duration, please refer to ublished guidance>>. As soon as

arly, you are required under clause the premises or to your use and

nt

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