Paternity Lea... (Birth Child)

In order to give notice of your in... leave following the birth of your child, please complete and retur... b Title e.g. the HR Manager>>.

You must give notice of your i... y leave by the end of the 15th week before the expected week...

Name of employee	<< >>	
Department/Team	<< >>	
Expected week of child's birth (N.B. This is the Sunday at the beginning of the week in which the child is expected to be born)	<< >>	
Actual date of child's birth (if applicable):	<< >>	
This form gives notice of my in... y leave starting: (please indicate below as appr...		
on the date on which the child is born OR	☐	
[State number] days after the child is born OR	<< >>	
on [state date] (a date later than the first day of the child's expected week of birth)	<< >>	

I wish to take: **(please indicate below as app**		
One week's paternity leave	☐	
Two weeks' paternity leave	☐	
I declare that: **(please indicate below as appropriate)**		
I am the child's biological father OR	☐	
I am married to the child's mother OR	☐	
I am the civil partner of the child's mother OR	☐	
I am the cohabiting partner of the child's mother	☐	
AND		
I will have responsibility for the child's upbringing	☐	
AND		
I will be absent from work for the purpose of caring for the child or	☐	

supporting the child's mother	
Signed:	
Dated:	