[Print on Letterhead or insert

<<insert name of requestor>>

<<insert address of requestor>>

<<Date>>

Dear Sir / Madam,

Re: Request to inspect Reg

We hereby confirm that we have rec dated <<insert date>>.

EITHER

[Our PSC Register will be available t <<insert time and date>>. If this is r contact the undersigned, who will b inspect [and copy] our PSC Register.

In accordance with our statutory oblig

- [there have been no alteration
- there are [no] further alteratio

OR

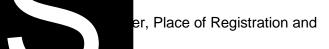
[We will not be making our PSC Re concerns that the inspection is not b an application to court to prevent you

You should be aware that should the purpose, they will direct us not to coorder that our costs be paid in whole

You should [however] [also] be awa statement in a request to inspect [an or deceptive. It is also an offence on PSC Register, to either do or fail to o to another person, knowing, or havir for a purpose that is not a proper pur

Yours faithfully,

<< Company Secretary Name >> For and on behalf of << Company Na



A

nificant Control (PSC Register)

pect [and copy] our PSC Register

py] at the following time and date, e should be grateful if you would ually convenient time with you to

t the time of writing:

hce <<insert date>>; and C Register.]]

o inspect [and copy] as we have purpose. We will therefore make Register.

for inspection is not for a proper or inspection. The court may also

b knowingly or recklessly make a that is materially misleading, false mation obtained from inspecting a lt that the information is disclosed t person may use the information

