

[Print on Tenancy Agreement or insert Address]

<<Name(s) of Landlord(s)>>

<<Address>>

<<Address>>

<<Postcode>>

<<Date>>

To: <<Name(s) as above>>

Property: <<Full address of property>>

Assured Shorthold Tenancy Agreement

Notice of intention to vacate property

Term of tenancy

I/we hereby give you notice that I/we
expire on <<date>>.

at the Property after the tenancy

Please acknowledge receipt of this letter
me/us [in the enclosed prepaid envelope]
arrangements and the procedure for

icate of this letter and returning it to
advise me/us of the check-out
deposit].

Yours sincerely

<<Name(s) of Tenant(s)>>

I acknowledge receipt of the letter dated

Signed:

Print name:

[On behalf of] <<Insert landlord's name>>