



Issue and Approval Status:

	<u> </u>	_
Issue ref.	Date:	
	<u> </u>	

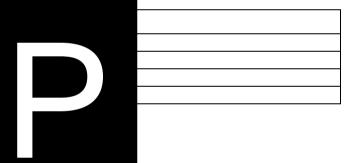
val:	Date:

Amendment History:

Issue Status:	Brief Sum

Monthly Check:

Date:	Name:





Contents:

Introduction

- 1.1 Project Directory
- 1.2 Scope of Works
- 1.3 Project Dates
- 1.4 Existing/proposed u
- 1.5 Ground conditions

2. Arrangements for manag

- 2.1 Management Struct
- 2.2 Safety goals
- 2.3 Monitoring and review
- 2.4 Permits to work
- 2.5 Communication bet
- 2.6 Exchange of inform
- 2.7 Fire and Emergency
- 2.8 Site security
- 2.9 Welfare and First Ai
- 2.10 Accident reporting
- 2.11 Traffic management
- 2.12 Occupied properties
- 2.13 Working hours
- 2.14 Traffic / Parking res
- 2.15 Boundary issues
- 2.16 General hazardous
- 2.17 Asbestos
- 2.18 Contaminated soil
- 2.19 Vermin infestation
- 2.20 Dust
- 2.21 Work at heights
- 2.22 Manual handling
- 2.23 Noise and vibration
- 2.24 Plant and equipmer
- 2.25 Storage of materials
- 2.26 Services/Electrics
- 2.27 General public

- 2.28 Waste disposal
- 2.29 Design changes
- 2.30 Health & Safety File
- 2.31 Shared equipment
- 2.32 Site Induction and c
- 2.33 Monitoring arranger
- 2.34 Consultation with si
- 2.35 Site Rules
- 3. Risk Assessments
- 4. Method Statements



This project health and safety

This is a living document to be ma the construction phase of the proje

The plan follows a format based or

The document is supported by the

The development and implementa independently audited by the com

Due regard shall be given to the he by the <<AB1 Extension>> project guests. At no time shall employees project and no construction activity operations at risk.

Health, safety and welfare shall be company's policy of continuing imp

Health, Safety & Welfare Standa

The <<AB1 Extension>> project s comply with all relevant health, sai and industry good working practice will strive to achieve standards of

Specific risk assessments will be didentify the specific guidelines the Below is a list of the common Reg restrictive:

Health & Safety at Work etc. Act Management of Health & Safety Construction (Design & Manage Reporting of Injuries Disease Da Control of Substances Hazardou Health & Safety (First Aid) Regu Provision & Use of Work Equipm Manual Handling Operations Re Control of Noise at Work Regulat Personal Protective Equipment Regulatory Reform (Fire Safety) Electricity at Work Regulations Work at Heights Regulations 20 Control of Vibration Regulations Control of Asbestos Regulations

<<Project description building

loped throughout the lifetime of

E GUIDANCE LEAFLET L153.

ment system.

procedures therein shall be

of employees and others affected the general public, staff and at significant risk during the on that puts the public or future

uring the contract to reinforce the

Building Company>> who will nental legislation, HSE guidance cticable, <<Building Company>> etter than the legal minimum.

ommencing on site which will comply with. project; however this list is not

199 5 egulations 2013 s 2002 ∌d)

92 (as amended)



1. The Project

1.1 Project Directory

Name of Client: <<Na Address: <<Ac Telephone <<PI

Principal Contractor: <<Bu >
Address: <<Ac
Telephone: <<Pl>Telephone: <<Pl>Telephone

Principal Contractor
Safety Advisor: <<Na
Company: <<Co
Address: <<Ao
Office Telephone: <<PI
Mobile Telephone: <<PI

CDM Advisor: <<Na company <<Company <<Na company </Na com

Principal contractor
Contract Manager: <<No
Office Telephone: <<PI
Mobile Telephone: <<PI

Site Contact List - To Be Display

Names listed in call priority followil

HEALTH & SAFETY ADVISOR

PROJECT MANAGER

SITE MANAGER/SUPERVISOR

OUT OF HOURS

EMERGENCY SERVICES

1.2 Scope of Works

<<The works are to carry out a De workshops to create a new staff ki

1.3 Dates

Project Commencement Date: Estimated Duration:

1.4 Existing Environme

The existing environment consists perimeter with a number of trees a retail shops with offices above>>.

See risk assessments, method sta

1.5 Ground conditions

i.e. <<Existing ground conditions s soils, to a depth of 3.45m>>.

AB1 Extension>> project:

ie>> ne No>> ne No>>

ie>> ne No>> ne No>>

ie>> ne No>> ne No>>

he above

e to build an extension to the AB1

>> ks>>

a brick wall and fence boundary ing buildings are mainly used as

nation.

mixture of man-made and natural

2. Arrangements for Manag

Principal Contractor M

for Health and Safety

2.1 Management Struct

2.1.1 Responsibili duties is des Safety policy personnel re

2.1.1.1 Mana

Overa and i the m

2.1.1.2 Proje

Resp respo contr

2.1.1.3 Healt

To w advic

personnel responsibilities and ing Company>> Health and g is a brief description of project

>:

afety management programme mpany's objectives – answering to

of sub-contractors, and overall nsion project throughout the the Managing Director.

ame>>:

Necestry & Safety documentation. To give nagement. To analyse where

n Phase Health and Safety Plan.

haza befor traini out a Direc

e information to combat risks ety information, instruction and nitor safety performance and carry aswering to the Managing

2.1.1.4 Site I supe and v comp

r ensuring all works under their accordance with health, safety mpany safety procedures in irements. Answering to the

2.1.1.5 Site (carry is rea them brs: Responsible for ensuring they a manner that ensures, so far that health, safety and welfare of and those affected by the works.

2.1.2 The selection contractors at to health and stage. Safety sufficient time commencement be required to

brs; Contractor and Subetence of contractors with regards
be assessed at pre-appointment
atements are to be provided in
proval, etc. prior to
atractors will, prior to appointment,
t to health and safety matters.

2.2 Health and Safety (

2.2.1 The Health

2.2.1.1 To be

2.2.1.2 To de instig

2.2.1.3 To ed part d project are:

efore an incident occurs and y the issue; and

promote safety as an integral

- 2.2.2 The <<Build continuously this he will m for a review issues arisin Directors, ar
- 2.2.3 The day to d responsibility Safety Plan
- 2.2.4 A copy of the maintained a

Monitoring and review

nd Safety Advisor will matters for the project. As part of site. If appropriate he will arrange ing completion of the project. Any he Project Manager and contractors.

- h & safety issues will be the team. All amendments to the all relevant contractors.
- Health & Safety Policy is to be ite at all times.

2.3

- 2.3.1 The safety p reviewed thr
- 2.3.2 The companion conjunction of project, for expense welfare and continuing riduring the w
- 2.3.3 To ensure the plan on a modern Principal De
- 2.3.4 In addition, s managemen the CDM Ad representativissues relate and the plan maintained obeing provid
- 2.3.5 Any changes circumstance was prepare including Cli Advisor to di
- 2.3.6 These change the project supposedures to informed.
- 2.4 Permits to work
 - 2.4.1 Where approinstallation a roof works, h
 - 2.4.2 Daily 'hot wo and the use flammable m removed) in
 - 2.4.3 Before issuir Company>> assessment out under the
 - 2.4.4 Where a per
 - 2.4.4.1 Copy displa
 - 2.4.4.2 Copy
 - 2.4.5 On completion area/ activity safe. All cop

which will be developed and nsion project>>.

shall be responsible, in and line management on the on relating to health and safety, ed in the plan, including statements, problems incurred leetings, etc.

y manager will review the project ular basis agreed with the Client/

hall take place involving site ves, where necessary/requested ppropriate contractor ty, welfare and environmental n project>> shall be discussed as necessary. Minutes shall be ld in the plan as well as a copy

f works or unforeseeable
the initial health and safety plan
between the interested parties –
rincipal Contractor and CDM
s

all be recorded and included in letails of risks involved and safety cted by the changes shall be

system is to be adopted for the velectrical services, as well as high risk activities.

ed where welding, cutting, grinding ired. Plant, equipment or with flame retarding materials (or ermits' are in operation.

d issuer (the <<Building k the requesting contractors risk against the works to be carried

ies must be made:

or requesting the permit, to be on

nit Issuer on file.

rmit, an inspection of the permit 'competent' person and declared site office and cancelled. They

shall be sign other is dest

1 copy will be filed, whilst the

hts

2.5 Co-ordination & Col

2.5.1 It is essentia by the works project>> the all parties in project in the

> 2.5.1.1 A reg with t Desig and d to en proje produ

> 2.5.1.2 Where to income operations co-operations in the co-operation of the co-operati

2.5.1.3 Detai

2.5.1.4 Durin discu

2.5.1.5 Where Safet meet envir

2.5.1.6 A saf at wh

2.5.2 A site induct Extension pr safety proce issues. Othe shall be mail

2.5.3 On occasion appropriate. Project Safe

2.5.4 Regular tool managemen maintained of

y of everyone involved or affected ning of the <<AB1 Extension and co-operation exist between shall be carried out on the

on site listing all people involved nt representatives, Principal ors, CDM Advisor, sub-contractors hall be used, among other things, ceives information throughout the ntained of the information ent of receipt:

afety committee will be organised nall parties involved, including sentatives to enable and promote discussion and review of relevant

ding representatives shall be ed to the Principal Designer;

objectives and initiatives will be tion taken;

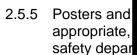
ding Company>> Health and anagement project review advice on health, safety and

placed in a conspicuous position osted.

Il staff and visitors to the <<AB1
afety system in place, risks and
on the project and other relevant
provided as necessary. Records

sued to all or some staff as vill be maintained within the tion section".

ed by project and safety afety topics. Records shall be es.



2.5.6 Contractors managemen times.

2.5.7 To ensure experiments audits shall to by the Site Notes before they on that must be

<<AB1 External substantial sub

2.5.8 Where <<Bu

issues relate 2.5.8.1 Relev

minuted. Du

2.5.8.2 Safet

2.5.8.3 Relev

2.5.8.4 Train

2.5.9 It will be ded discuss heal

2.5.10 Throughout Health & Sat sub contract

2.5.11 Minutes of a copies provi

 Exchange of design Designers, Principa

2.6.1 Where there review meet Principal Co and deal with

2.6.2 There will be coordination or drawings.

en approuced by the AB1

en appropriate – including, where uced by <<Building Company>> the AB1 Extension project.

ilding Company>> site and safety properation is continued at all

remployee complies with any written safety inspections or n addition to the daily supervision agreed with the contractor e there is no doubt as to the rules

nt any sub-contractor on the ven directions to co-ordinate other affected by this project, they shall

neeting shall be held with ment, safety manager and s involved. The meeting shall be safety, welfare and environmental discussed including:

ct safety plan; and

gs are required to review and vironmental issues.

mpany>> Site Management and onitor and co-ordinate all other lar review meetings.

in the project safety file and oner and CDM Advisor.

Client, Principal Designer, Ivisor and sub-contractors.

to the design or programme, on the Client, Principal Designer, ad Sub-Contractors to ascertain ssues.

gs to ensure the continued e implications of any documents

2.7 FIRE AND EMERG

- 2.7.1 A pre start fi Emergency I department. the project p times by the Advisors.
- 2.7.2 A Site Emery Point, the Si Site Security
- 2.7.3 Once the bu corridors, a l the evacuati future. These

2.7.3.1 FIRE SIGN

2.7.3.2 LOC

2.7.3.3 LOC

2.7.3.4 LOC

2.7.4 All site staff during induc

een undertaken and a Fire and
Building Company>> safety
an will be updated as needed as
e controlled and coordinated at all
Iding Company>> Health & Safety

to be displayed at each Fire area and where appropriate, the

I and has actual rooms and dat prominent locations, details of nown to all site staff, current and llowing:

POSITIONS OF FIRE EXIT

M POINTS (if appropriate);
NG EQUIPMENT; and
POINT.

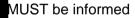
details of the evacuation plan be routes alter.

Emergency Services Dial 99

Should any emergency incident of (listed in order of priority).

	Position	Name
1	Principal Contractor Site Manager	< <na< td=""></na<>
2	Health & Safety Consultants	< <na< td=""></na<>
თ	Principal Designer	< <na< td=""></na<>
4	Client	< <na< td=""></na<>
5	CDM Advisor	< <na< td=""></na<>

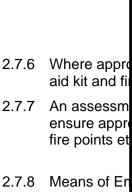
2.7.5 During induction any accident emergency i



nber	Work Number
>	
^	< <phone>></phone>
>	< <phone>></phone>
>	
^	< <phone>></phone>

raining on action to take following occurrence, fire or other





2.7.8 Means of En managemen

2.8 Site Security

2.8.1 The site sha

2.8.1.1 << Ed boun

2.8.1.2 << Ed notic must

2.8.1.3 << Ed regis shall site n

2.8.1.4 << Ed and s rules

2.8.2 The above s excluded fro authorisation

2.9 Welfare & First Aid

2.9.1 Sanitary Cor

2.9.1.1 The proje proje attac

2.9.1.2 Sanit main

2.9.2 Drinking Wa

2.9.2.1 An ad provi

2.9.3 Accommoda

©Simply-docs - HS.CON.SME.05 - Small/Medi



les shall be equipped with a first

storage facilities or compound to re taken, including setting up of

Ilding Company>> site apes are maintained at all times.

wing way:

he perimeter of the site

e placed around site, including orised entry" and that all visitors

e their names recorded in the site that no unauthorised persons uthorisation can only come from he case of an emergency.>>

must receive an induction talk this talk – which will include safety

e except authorised persons are rson found on site without diately.

Facilities

ties at the <<AB1 Extension ite staff for the duration of the n the site compound. See nate sittings.

ashing facilities shall be regularly h condition.

ome drinking water shall be

ilities for Changing





e space and enait

space shall be provided to allow nd enable them to change into

2.9.4 Facilities for

2.9.4.1 Facili meal

2.9.4.2 << Bu

le for site staff to rest and eat

ensure they are maintained in

2.9.5 First Aid:

2.9.5.1 The r minin proje

2.9.5.2 The ride id display personal specion personal spe

2.9.5.3 No. c

2.9.5.4 Loca

2.9.5.5 Othe

2.9.5.6 The f use, and r ident

2.9.5.7 The I way o walls

2.10 Accident reporting

2.10.1 All accidents incidents occand reported B1510 Accidents will be

2.10.2 This include:

2.10.3 Details of all the <<Building C incidents as Dangerous (F2508.

2.10.4 Following ar aid shall be

aiders for this project is a aiders who will be involved in the

pcation of first aid equipment will y Notice for the project as Ith and safety notice board. These to all employees during their ments for this project have been he type of work and numbers of

<1 no 50 person Kit>>.

e Office.

h station.

nent will be re-filled after each k during the weekly inspections ut and recorded by the person pility checklist.

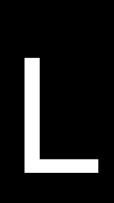
E Department will be shown by d on the canteen and site office

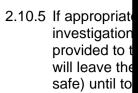
s, incidents and near miss corded in the appropriate register injuries shall be entered into the ept in the site office. Completed ompany>> office.

ed any other contractor.

s occurrences shall be reported to dvisor as soon as possible. The present to HSE any rting of Injuries, Diseases and 2013 (RIDDOR) using form

/ to any person, emergency first de.





- 2.10.6 In the event or collapsed services sha nature of the
- 2.10.7 Where possi to further ha collapse.
- 2.10.8 The injured monitor his
- 2.11 Near Misses
 - 2.11.1 Near Misses kept on site
 - 2.11.2 All accidents
- 2.12 Traffic management
 - 2.12.1 <<Eg No del without a ba Manager.>>
- 2.13 Occupied properties
 - 2.13.1 << Eg Location been applied
- 2.14 Working hours
 - 2.14.1 <<Eg 08:00
- 2.15 Traffic/parking/deliv
 - 2.15.1 <<See 2.12.
- 2.16 Boundary issues
 - 2.16.1 << Consider
- 2.17 Hazardous material
 - 2.17.1 COSHH.



A

agers shall carry out a full nder RIDDOR, full details will be d the CDM Advisor. Employees one (other than making any item visor.

equires the removal of an injured ea then the local emergency ely giving clear details of the

all only be moved if he is exposed to of harmful gases or structural

ne remain with him at all times to

appropriate form, this will be y Advisor notified on his next visit.

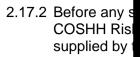
eported on monthly reports forms.

mitted to manoeuvre in the site vill be arranged with the Site

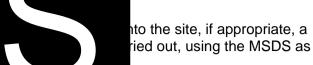
street. Party wall consent has







- 2.17.3 A company
- 2.17.4 Generic CO activities.
- 2.17.5 These asses materials of
- 2.17.6 Work shall n undertaken.
- 2.17.7 Regular mor undertaken project>> an the personne
- 2.17.8 All COSHH
- 2.17.9 All such CO
- 2.17.10The COSHH readiness to
- 2.18 Suspect Materials
 - 2.18.1 If at any time i.e. asbestos cease imme Safety Office access proh
- 2.19 **Asbestos**
 - 2.19.1 << Eg As the asbestos or
- 2.20 Contaminated soil
 - 2.20.1 <<Eg A grou contaminate
- 2.21 Vermin infestation
 - 2.21.1 <<NA.>>
- 2.22 Dust
 - 2.22.1 << Eg The si area is kept
- 2.23 Work at Heights
 - 2.23.1 To comply w Company>>
 - 2.23.1.1 Wo cari
 - 2.23.1.2 Und take reas cau



ned on site.

e undertaken in respect to all

be carried out as on additional

e COSHH assessment has been

he assessments shall be plicable to the <<AB1 Extension duced is being communicated to

by the project manager.

e placed in the project safety file. made available at all times in M Advisor upon his request.

project any suspicious materials CM's) are uncovered, work will al Designer, Principal Contractor ied, and the area sealed, with

res, it has been assumed that no present.>>

ken shows evidence of no

s far as practicable that his works

lations 2005 <<Building

anned, adequately supervised and and

ns, <<Building Company>> shall neasures to prevent as far as person falling a distance liable to

ill be cleaned every night.>>

2.23.2 Whilst working reasonably paths fall of any maths falling, <<But to prevent an

>> employees shall, so far as and sufficient steps to prevent the is not possible to prevent objects take suitable and sufficient steps any falling object.

2.24 Manual Handling

2.24.1 In accordance
wherever po
mechanical is
not feasible
ensure suffice
Company>>
handling ma

ing Operations Regulations 1992, pment will be transported using , dollies, forklifts etc. Where it is aids, <<Building Company>> will move the items. <<Building ees are trained in moving and

2.25 Noise and vibration

2.25.1 In compliand Regulations sufficient ass to risk from whether the Regulations.

rol of Vibration at Works
Iny>> shall make a suitable and
yees whose work exposes them
sessment shall identify the control
eet the requirements of these

2.25.2 In conducting assess daily

2.25.2.1 obs

2.25.2.2 refe the part

2.25.2.3 if ne whi

2.25.3 <<Building C Advisor will of surrounding the action let marked and

2.25.4 Consideration the adjoining Manager shadinformed of a their propert

2.25.5 Where mem consideratio cause distur

2.26 Plant and equipmen

2.26.1 <<Building 0 has a curren subcontracto a <<Building

<Building Company>> shall means of:

ng practices;

ation on the probable magnitude of the equipment used in the : and

of the magnitude of vibration to be to be exposed.

nent and Health and Safety
e levels in the workplace and
ws noise levels are exceeding
. Mandatory PPE zones will be
informed.

oisy works taking place near to company>> Project Manager/Site of said properties are kept fully ge upon their quiet enjoyment of

ly to be affected by the works, ng/shielding the noise likely to

all equipment supplied by them ar, all equipment used by PAT tested before being used on



2.26.2 Where appromaintenance

- 2.27 Storage of Materials
 - 2.27.1 All materials sufficient ma area. All flan container; al manufacture
- 2.28 Electrical / Services
 - 2.28.1 All electrical met the requ Regulations standards pr 3:2015.
 - 2.28.2 All live service commencing required to be
 - 2.28.3 All temporary persons. After Test Certifications and maintained with the control of the c
 - 2.28.4 Before any g Principal Co carried out for all invasive v not live.
- 2.29 Working near gener
 - 2.29.1 <<Building C public put at sub contract include ensu before comn
- 2.30 Waste disposal and
 - 2.30.1 All waste ma Company>> from site for any toxic/has water systen
- 2.31 Design Changes
 - 2.31.1 Any changes been due co design.
- 2.32 Health &Safety File
 - 2.32.1 The <<Build Advisor will i information f Contractor to

ding Company>> equipment ilding Company>> office.

e lockable containers. Only I will be within the site working stored in a flame resistant to health will be stored as per S.

a competent person who has
 Institution IEE Wiring
 rate their ability to work to the
 incorporating Amendment

points identified prior to works that will be worked on will be ncement.

rill be undertaken by competent eted and tested, a copy of the n the relevant sub-contractor and

he Principal Designer and the vill ensure that checks have been services are found in the vicinity as been confirmed that they are

that at no time are the general peing carried out by them or their sion project>> project this will ties are properly risk assessed control measures put in place.

h

of in accordance with <<Building faste materials will be removed ensed contractors. At no time will wed to enter the public waste

ide confirmation that there has as associated within the revised

Vanager and/or Health and Safety ractors of the need to provide incipal Designer or Principal ministrator will track the

information practical conneed to prov

2.32.2 The H&S file Manager/He the period fo date for the tinformation finformation.

2.33 Shared Equipment

- 2.33.1 If the need a appoint an e all employee
- 2.33.2 This person sharing of in and limitation project safet
- 2.34 Site Induction & on-
 - 2.34.1 At the start of shall receive
 - 2.34.1.1 Rel Firs
 - 2.34.1.2 Out
 - 2.34.1.3 Spe safe
 - 2.34.1.4 Em poir
 - 2.34.1.5 Tra
 - 2.34.1.6 Site
 - 2.34.1.7 Per
 - 2.34.1.8 We
 - 2.34.1.9 Any
 - 2.34.1.10 PF
 - 2.34.1.11 Pr
 - 2.34.2 In addition to required and
 - 2.34.3 Records of a training certi
 - 2.34.4 Further infor
 - 2.34.4.1 Safe the rece

ors and will, two weeks before the cond letter to subcontractors of the

tion with the Project vill contact the sub contractors in ion and before the completion e they are to provide the onsequences of not providing the

ment <<Building Company>> shall his name shall be made known to the site safety notice board.

of equipment including the faults, maintenance, instructions, hall be recorded and placed in the

roject>> project all employees his will include the following:

nnel on site – Line managers,

n the project and associated

ation of fire stations, First Aid ident reporting;

S,

storage, access, working hours;

us areas; and

gramme.

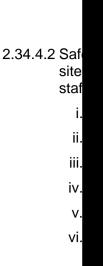
shall receive any specific training I box talks on relevant subjects.

nd along with copies of any I in Training section of the file.

to staff in two ways:

ployees on safety matters during hall be signed for by those





r information shall be posted in the position for the information of all nclude:

ertificate:

/:

numbers;

ties; and

ety information prior to being

2.34.5 All visitors sl allowed onto

2.35 Monitoring Arranger

2.35.1 The following compliance

2.35.1.1 lega

2.35.1.2 hea

2.35.1.3 to e the sys out into place to achieve

loped for this project; and

i site standards are achieved and
impany safety management

2.35.2 Pro-active M

2.35.3 As stated wire <Building C given the reseand complia are responsi implementat

2.35.4 Line manage being taken.

2.35.5 In addition to should comp often when r

2.35.6 Where a par managemen this will be a

2.35.7 The <<Build ad-hoc audit only look at a ensure that a

2.35.8 All audits sh reviews will t results with a reviews.

Health and Safety Management", he view that "Managers should be the achievement of objectives nich they and their sub-ordinates visors responsible for direct nonitor compliance in detail".

sure that safety procedures are

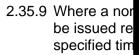
ject manager or safety manager t on a monthly basis – or more sments.

the advice of the safety or line be carried out by operatives – res to be taken on site.

nd Safety Advisor will carry out n project>> project. They will not also inspect records, plant etc to bwed.

fety Department and regular oject itself and benchmarking the gement will receive copies of





- 2.35.10The safety the company <<AB1 Exter
- 2.35.11Periodic sur safety shall
- 2.35.12All audits tal
- 2.35.13Reactive Md
- 2.35.14Monitoring s company - c damage to p
- 2.35.15Details of th following a s
- 2.35.16Through mo weakness ca staff/projects way in which
- 2.35.17All of the ab meetings.
- - 2.36.1 << Building (all staff on th
 - 2.36.2 In order to d comment.
 - 2.36.3 Prior to com
 - 2.36.4 A register of provided to a questionnair Company>>
 - 2.36.6 A suggestion ideas for imp

d a corrective action report shall nce to be rectified within a ction requests shall be recorded.

regular reports to the Directors of within the company including the

ns on key aspects of health and Climate Tool or similar.

etained in the project safety file.

oject – and throughout the ccurrences, near miss incidents, cable damages.

irectors on a regular basis – or

company, incident areas of requiring training, particular mprovement of procedures or the poster campaigns etc.

nd reviewed at the project safety

e importance of consultation with heir views and feedback and a safe working environment.

nsion project>> project ke the following procedures nent and group safety uggestions arise from meetings or where appropriate acted upon. hall be recorded and copies and provided to the client for

all receive training which will gement system, personnel and formed that they may contact any ent to discuss any health and

to enable information to be re appropriate, safety mate Survey Tool or <<Building

the names and contact numbers

e to encourage staff to provide safety.



- ensure the d
- <<Building (these shall b department. feedback the Details of ini maintained i
- include detal their contact site manage safety matte
- 2.36.5 The safety n and informat

2.37 Site Rules

- 2.37.1 Where nece the health sa those that m
- 2.37.2 Should this to managemen being inform
- 2.37.3 The rule sha and visitors signed form.
- 2.37.4 Where nece and entered
- 2.37.5 General Site
 - 2.37.5.1 You helr Cor
 - 2.37.5.2 You
 - 2.37.5.3 You safe
 - 2.37.5.4 You
 - 2.37.5.5 You
 - 2.37.5.6 You and
 - 2.37.5.7 You
 - 2.37.5.8 You equ
 - 2.37.5.9 You use
 - 2.37.5.10 duri
 - 2.37.5.11 hav Adv

ules may be introduced to ensure imental well being of staff and/or rks.

all be approved by the site al Designer and CDM Advisor nd to whom it applies.

t verbally to all staff, contractors all be acknowledged with a

ted on the project notice board

vear at all times, and safety to when directed by <<Building nt as conditions dictate.

rea as tidy as possible.

als and plant are always stored

orrectly, getting help if needed. are protected.

bles are free from damage, dry

gnated "No Smoking" areas.

ove scaffolding or safety and other workers benefit.

od or drink at your work place,

alcohol on site, directly prior to or gage in horseplay.

nazardous materials unless they <<Building Company>> Safety



3. Risk Assessments

- 3.1 The attached are ris project>> project.
- 3.2 Where necessary < and/or operatives w entered into the pro
- 3.3 Any risk assessmer Safety Manager to evaluated, adopted
- 3.4 Where a number of Company>> shall p the control measure
- 3.5 Where a problem at has been prepared take the lead role to as described in App need to be taken as to deal with the risk contractor acting on the safety plan.
- 3.6 During the works th by the Project Mana with the <<Building
- 3.7 Risk assessments a Health and Safety p the information avai
- Safe systems of wo the assessment.
- 3.9 It is incumbent on the with each task and

d for the <<AB1 Extension

ealth and Safety Consultant assessments and these will be

actors shall be assessed by the been properly identified, ject.

to the same risk <<Building ssment. All parties will abide by

or when a common assessment Health and Safety Advisors shall ciple of prevention and protection are applied and what measures ent. This will include the measures volving all contractors or one sessment will be incorporated into

ocess shall be jointly undertaken son who will work in conjunction fety Manager.

the <<Building Company>>
undertaken thoroughly utilising all
letion.

d on the information provided by

nmunicate the findings associated rks personnel.



4. Method Statement

