

## 1. Introduction

- 1.1 The overall responsibility for health and safety lies with the <<Proprietor/Partner(s)>>. It will be the responsibility of the <<Partners>> to keep all employees advised as to their responsibilities in respect of health and safety matters. [The Proprietor has responsibility for Health and Safety]OR [The Partners jointly have responsibility for Health and Safety].
- 1.2 <<Company/Business Name>> ("the Business") recognises and accepts its responsibilities under the Health and Safety at Work etc Act 1974 including the responsibility to:
- 1.2.1 provide and maintain a safe and healthy place of work
  - 1.2.2 provide information, instruction, training and supervision
  - 1.2.3 provide and maintain safe systems of work
  - 1.2.4 ensure safe use, handling, storage and transport of articles and substances in places of work
  - 1.2.5 work to prevent or reduce the risk of work related ill health

## 2. General Health and Safety

- 2.1 The Business is always fully aware of the requirements of the Management of Health and Safety at Work Regulations 1999 and other Regulations that apply to its work activities.
- 2.2 The Management of the Business is committed to achieving higher standards of health and safety through regular monitoring of performance and continuous improvement and safety culture throughout the Business.
- 2.3 The Management of the Business will ensure that suitable assessments of all areas of work activities are carried out regularly, in order to identify hazards and control the risk of dangerous occurrences arising.
- 2.4 The Business recognises the physical and mental energy of the men and women who work for it are essential to its success. The Business is therefore fully committed to providing safe working conditions and welfare for all of its employees. The Business is committed to ensuring that the work done by the Business does not adversely affect the health and safety of other companies or members of the public.
- 2.5 The Business will seek the co-operation of its Employees and other persons who operate with the Business to identify any hazards and report any unsatisfactory conditions which may arise.
- 2.6 The Business will, where practicable, ensure that it provides the financial and other support needed to meet these responsibilities.

- objectives and that control, monitoring and
- 2.7 Copies of this policy to all interested parties.

### 3. Duties of the Business

- 3.1 To comply with the relevant legislation, Notes, and recommendations of Officers during visits
- 3.2 To ensure that requirements 2005 and other relevant any Local Authority
- 3.3 To ensure the provision especially in relation
- 3.4 Ensuring the control transportation of materials
- 3.5 To ensure that Risk and providing methods
- 3.6 The identification and supervision to persons.
- 3.7 To ensure the provision necessary.
- 3.8 To encourage discipline organisation.
- 3.9 To permit safety regulations as the Statutory
- 3.10 To ensure the provision First Aiders/Appointed provisions.
- 3.11 To ensure that Business person or adjacent
- 3.12 To ensure proper Diseases and Dangerous
- 3.13 To ensure, as far as subcontractors and under the influence
- 3.14 To ensure that all statutory obligations

### 4. Proprietor's/Partners' Duties

- 4.1 The Proprietor/Partners health, safety and health

which ensure the effective planning, resources and arrangements.

all Business employees and other

Work etc Act 1974 and all other Health and Safety Executive Guidance Officers and Environmental Health

Regulatory Reform (Fire Safety) Order are met and to co-operate with recommendations.

of safe plant and systems of work S.

in handling, storage and the instances.

ed out as necessary and preparing d.

the information, instruction, training safety of employees and all other

Protective Equipment (PPE) as

atters both in and outside our

employees in accordance with such described.

facilities and to provide adequate required by the relevant statutory

not cause injury or damage to any

with the Reporting of Injuries, Diseases and Dangerous Situations 1995, are in place.

that it will not allow its employees, carry out work or operations whilst substances (drugs).

the relevant) comply with relevant

Business take ultimate responsibility for Business. In order to protect the others affected by the Business'

operations, they will

- 4.1.1 Take reasonable steps to protect themselves with the hazards and risks associated with the Company/Business and with the precautions to eliminate or control those risks.
- 4.1.2 Ensure that (where appropriate) and others receive sufficient information and advice so that they can carry out their duties safely. Ensure adequate funds and facilities are available.
- 4.1.3 Ensure a Health and Safety Policy and ensure it is promoted and followed by others working on behalf of the Business.
- 4.1.4 Ensure that (where appropriate) are adequately trained and supported to carry out health and safety duties effectively.
- 4.1.5 Ensure the safety of the Business is monitored and take action to remedy any deficiencies.
- 4.1.6 Before entering into contracts or sub contractors, take into account their health and safety and ensure that suitable Risk Assessments are carried out on any hazardous activity.
- 4.1.7 Have personnel comply with the specific requirements of the Health and Safety at Work Regulations and Approved Codes of Practice.
- 4.1.8 Ensure that (where appropriate) is provided to employees (if applicable) and training given on its use.
- 4.1.9 Ensure that welfare facilities at all workplaces are made for welfare facilities at all workplaces that adequate first aid provisions are made.
- 4.1.10 Set personal safety awareness at all times by wearing appropriate PPE and observing good practice/SSOW.

This policy will be reviewed annually or when there is a change in circumstances, in work practices or the introduction of new equipment.

**Name:**

**Position:**

**Date:**

**Signature:**