

<<INSERT COMPANY NAME
OFFICE>>

Companies House
Crown Way
Cardiff
CF14 3UZ

<<INSERT DATE>>

Dear Sir / Madam,

In relation to the redemption of
FULL>>, registration number <
instructed that a copy of the S
of the Directors' Statement with

REGISTRATION AND REGISTERED

<<COMPANY NAME IN
>, the Board of Directors has
with you together with a copy
exed.

Thank you for your attention in

Yours faithfully,

Signed

<< Company Secretary Name

Company Secretary

S

A

M

P

L

E